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Quick Guide to Common Functions

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Natural language search	Search by Any of these words or All of these words are the closest to a natural language search	Natural Language (maximum 100 results)	
Boolean search Connectors	Boolean Operators	Terms & Connectors	Terms & Connectors
 both terms present 	and	Space or & or and	and
 either term present 	or	or	or
 terms in same sentence 		/s	w/s
 terms in same paragraph 	near (within 50 words)	/р	w/p
 terms within #words 	w/ n	/ #	w/#
 1st term precedes 2nd term 	pre/n	+#	pre/#
• 1 st term precedes 2 nd term within sent.		+S	
• 1 st term precedes 2 nd term within para.		+p	
o exact phrase	"Words in quotes"	"Words in quotes"	Words without using a connector
 exclude a term/terms 	not	%	and not
		(root expander)	
 Truncation any number of letters at end of word 	*	!	!
o any single letter	?	*	*
Precision search Restrict searches to parts/segments of a type of document, e.g. party name, opinions by a particular judge, title of statute, legislation cited, etc.	in Boolean search: o title(commonwealth) o also for case name/ section and regulation name search	Field search: ○ ci(1999 1 hklrd 315)	Segment search: Catchwords(privacy & media & photo!)
Search within search results list	N/A	Search Within Results	Search Within Results
View search results	Listed by % in order of relevance ranking ➡ button	Term button	Highlights 💽 🔿
 Citation tools to help research appellate history of cases (whether cited, considered, applied, distinguished, overruled, etc.) citing references, e.g. cases, secondary sources 	LawCite	Case Analysis	 ○ Case Analysis ○ CaseBase Hong Kong

n any number from 1 to 1000

any number from 1 to 255